

## **FINANCE & GENERAL PURPOSES COMMITTEE**

### **Minutes of a Meeting held on Wednesday 29 October 2008**

Present were Councillors M J Bradford (Chairman), M V Ainsworth, Mrs J Bradford, and A M Laird

In attendance were the Acting Responsible Financial officer Clerk & Financial Officers, Councillors J C Kirk and C McMahon, the Assistant Clerk and Financial Officer 12 members of the public and 0 press.

#### **F33/08 PUBLIC PARTICIPATION**

No questions from the public.

#### **F34/08 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor B Slade.

#### **F35/08 DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

To be declared if required at the relevant point.

#### **F36/08 EXCLUSION OF PRESS AND PUBLIC**

None

#### **F37/08 COMMUNICATIONS RECEIVED BY CHAIRMAN**

Councillor C McMahon read out a letter from Garry Needham regarding public notices for meetings.

**RECOMMENDED**: that this issue will be discussed during the drafting of the standing orders and the principle taken on board.

#### **F38/08 PROHIBITION OF ALL RECORDING EQUIPMENT BOTH VISUAL AND AUDIO DURING MEETINGS**

A discussion took place but no decision made.

#### **F39/08 APPLICATION FOR A BENCH IN MEMORY OF MRS J WHINFREY**

Councillor C McMahon declared a personal interest in this matter.

Councillor C McMahon reported that he had contacted RMBC asking permission to proceed with a bench. The chairman stated that the Town Council would have to discuss the implications in making a donation due to the number of applications that may come forward for a bench in memory of their loved one.

**RECOMMENDED**: that the Town Council consider whether the council could make a grant and the level that would be appropriate once RMBC had granted permission

F40/08 DONATIONS TO MALTBY SCHOOLS FOR THEIR CHRISTMAS RAFFLES

**RECOMMENDED**: that a cheque for £50 be sent to each school as soon as possible to enable the school to use the donation for their Christmas raffle.

F41/08 RECEIPTS FOR JULY 2008

**RECOMMENDED**: that the Receipts Schedule for July 2008 in the sum of £3503.63 as now presented by the Acting Responsible Financial Officer, be confirmed.

F42/08 ACCOUNT/BANK RECONCILIATION FOR JULY 2008

**RECOMMENDED**: that the account/bank reconciliation for July 2008, as now presented by the Acting Responsible Finance Officer, be confirmed.

F43/08 PAYMENTS SCHEDULE – JULY 2008

**RECOMMENDED**: that the Payments Schedule for July 2008 in the sum of £23,319.61 as now presented by the Acting Responsible Finance Officer, be confirmed.

F44/08 RECEIPTS FOR AUGUST 2008

**RECOMMENDED**: that the Receipts Schedule for August 2008 in the sum of £690.97 as now presented by the Acting Responsible Finance Officer, be confirmed.

F45/08 ACCOUNT/BANK RECONCILIATION FOR AUGUST 2008

**RECOMMENDED**: that the account/bank reconciliation for August 2008, as now presented by the Acting Responsible Finance Officer, be confirmed.

F46/08 PAYMENTS SCHEDULE – AUGUST 2008

**RECOMMENDED**: that the Payments Schedule for August 2008 in the sum of £13,326.72 as now presented by the Acting Responsible Finance Officer, be confirmed.

F47/08 RECEIPTS FOR SEPTEMBER 2008

**RECOMMENDED**: that the Receipts Schedule for September 2008 in the sum of £2184.51 as now presented by the Acting Responsible Finance Officer, be confirmed.

F48/08 ACCOUNT/BANK RECONCILIATION FOR SEPTEMBER 2008

**RECOMMENDED**: that the account/bank reconciliation for September 2008, as now presented by the Acting Responsible Finance Officer, be confirmed.

F49/08 RECEIPTS FOR SEPTEMBER 2008

**RECOMMENDED**: that the Receipts Schedule for September 2008 in the sum of £2184.51 as now presented by the Acting Responsible Finance Officer, be confirmed

F50/08 GRANT APPLICATIONS

**RECOMMENDED**: that under Section 137 of the Local Government Act 1972 grant of £100 be made to China Town Tenants and Residents Association.

F51/08 FINANCIAL REGULATIONS

The financial regulations will be updated after Councillors have received the training from YLCA and Mr T Mumford.

**RECOMMENDED**: that the financial regulations be updated at a later date following training on Governance by YLCA and Mr T Mumford.

F52/08 STAFFING ISSUES

**RECOMMENDED**: that the pay awards for staff members be discussed at the next meeting of the Finance & General Purpose Committee.

F53/08 EXCHANGE OF INFORMATION

Councillor A M Laird stated that for security and health and safety issues it was imperative that CCTV be installed. The Chairman reminded Councillor A M Laird that this was a Premises & Regeneration Committee issue.

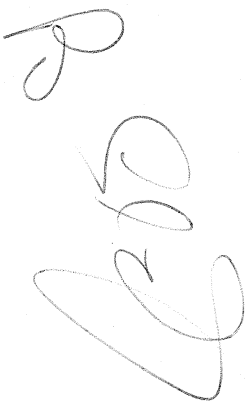
Councillor Mrs J Bradford said that the flower barrier baskets were looking past their best and needed removing. The acting clerk informed Councillor Mrs J Bradford that they are in the process of being replanted and an update will be given at the next Environment & Works Committee.

Councillor C McMahon reminded Councillors of the upcoming bonfire night and the arrangements in place.

F54/08 DATE AND TIME OF NEXT MEETING

The next meeting of the Finance and General purposes will be held on Wednesday 28 January 2009 in the Edward Dunn Memorial Hall, Tickhill Road, Malby at 7.00 pm.

The meeting closed at 8.30 pm

A large, stylized handwritten signature in black ink, appearing to be 'P. 2009'.