

Joint Working Group

RMBC and Parish and Town Councils

03/01/08 Town Hall, Rotherham

Present:-

Cllr Mahroof Hussain (MH) Chair

Cllr Jane Austen (JA)

Pat Wade (PW)

Paul Griffiths (PG)

Sue Kilcommons (SK)

AGENDA	ACTION
<p>1. Apologies</p> <p>Nosober Latif (NL) Peter Sludden (PL) Barrie Marsh (BM) David Morton (DM)</p>	
<p>2. Minutes of the Previous Meeting</p> <p>The group discussed the following actions arising from the previous minutes:-</p> <p>Nominations to the Joint Working Group:</p> <p>PG confirmed that a letter had been sent to the third nominee.</p> <p>Consultation with Parish Councils:</p> <p>The group agreed to defer this item to the next meeting.</p> <p>Parish councils elections costs:</p> <p>To explore this issue further the group agreed to invite John Walker to the next meeting.</p>	
<p>3. Agenda for the Parish Network 31/01/08</p> <p>PG produced a draft agenda for the Parish Network meeting on the 31/01/08.</p> <p>The Agenda included the following items:-</p> <p>Licensing Code of Conduct</p>	

<p>Health and Safety Risk Assessments Involving young people. Working Towards Quality Status.</p> <p>The group agreed to defer and develop the item on involving young people with Parish Councils to a Network meeting later in the year.</p> <p>JA suggested that contact is made with Beverley Town Council. The Town Council run a shadow Youth council and it would be useful to look at their experience and consider how any good practice could be communicated at future Parish Network meetings.</p> <p>The group agreed it would also be useful to invite Ian Whitehead (Youth Officer, Treeton) to discuss this item at a future Joint Working Group meeting.</p> <p>MH suggested that the Joint Working group consider and recognise the achievements of Rotherham's Parish and Town Councils over the last 12 months. The group felt that two Parish Councils in particular should be recognised for their hard work and achievements:-</p> <p>Catcliffe Parish Council for working in the Community during the flooding crisis.</p> <p>Anston Parish Council for achieving Quality Status.</p> <p>The group agreed that certificates would be produced and presented at the Parish Network meeting</p> <p>The group approved the agenda for the meeting and requested that the agenda be sent to parish and town councils as soon as possible.</p>	<p>PG to contact Beverley Town Council.</p> <p>Pg to contact Ian Whitehead</p> <p>PG to produce certificates</p> <p>PG to distribute Agenda</p>
<p>4. Updated Terms of Reference</p> <p>Terms of Reference:- The group agreed and approved the minor amendments to the Terms of Reference.</p>	
<p>5. Future Dates for Joint Working Group</p> <p>The group agreed the following dates for future Joint Working Group meetings:- 07/02/08, 02/04/08 and 15/05/08 to be held at 4pm at the Town Hall.</p>	

6. Date and Time of Next Meeting:	
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7 th February 2008, 4pm at the Town Hall	
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