

FINANCE & GENERAL PURPOSES COMMITTEE
Minutes of a Meeting held on Wednesday 28 January 2009

Present were Councillors M J Bradford (Chairman), M V Ainsworth, and Mrs J Bradford.

In attendance were the Acting Responsible Financial officer Councillor J C Kirk and the Assistant Clerk and Financial Officer Mrs S J Bailey plus 21 members of the public and 0 press.

F55/08 PUBLIC PARTICIPATION

The following questions were asked:

- a) A member of the public asked the Chairman, Councillor M J Bradford to explain what he meant when he had implied that council officials were potentially capable of fraud. The Chairman responded that he didn't not say council officials he said that there was a high chance of fraud whilst Councillor C McMahon was in possession of the bank codes that belonged to the signatories.
- b) another member of the public asked if Maltby Town Council had any information of the forthcoming Employment Tribunal as rumours were circulating that it was May and had the financial implication been assessed. The Chairman M Bradford stated that he had not been informed by the council and the Acting Financial Officer responded that Maltby Town Council had not been informed and that he had budgeted for all eventualities. c) the Chairman M J Bradford and Mrs J Bradford was asked if it was in the best interest of the council that Mother and Son were Vice-chairman and Chairman of the Finance Committee. The Chairman responded that there were internal checks in place and Councillor Mrs J Bradford stated that she wasn't a signatory d) who had access to the safe as Councillor Mrs C Stringer had stated at a previous meeting that she had had her letter containing the bank code in her hands. Councillor Mrs C Stringer replied that she had asked the Assistant Clerk and Financial Officer to open the safe to show her that all the letters were secure. and e) to have the meetings recorded to be able to put them on the internet.

F56/08 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A M Laird, Mrs A L Rushforth and B Slade.

F57/08 DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

Councillor J C Kirk declared a personal interest in item 14 - Grants.

F58/08 EXCLUSION OF PRESS AND PUBLIC

None

F59/08 COMMUNICATIONS RECEIVED BY CHAIRMAN

None

F60/08 PROHIBITION OF ALL RECORDING EQUIPMENT BOTH VISUAL AND AUDIO DURING MEETINGS

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A handwritten signature in black ink, appearing to be "B.S.", is written over the bottom right portion of the page.

F61/08 RECEIPTS FOR NOVEMBER 2008

RECOMMENDED: that the Receipts Schedule for November 2008 in the sum of £1903.63 as now presented by the Acting Responsible Financial Officer, be confirmed.

F62/08 ACCOUNT/BANK RECONCILIATION FOR NOVEMBER 2008

RECOMMENDED: that the account/bank reconciliation for November 2008, as now presented by the Acting Responsible Finance Officer, be considered at the next meeting.

F63/08 PAYMENTS SCHEDULE – NOVEMBER 2009

RECOMMENDED: that the Payments Schedule for November 2008 in the sum of £141.00 as now presented by the Acting Responsible Finance Officer, be confirmed.

F64/08 RECEIPTS FOR DECEMBER 2008

RECOMMENDED: that the Receipts Schedule for December 2008 in the sum of £1727.13 as now presented by the Acting Responsible Finance Officer, be confirmed.

F65/08 ACCOUNT/BANK RECONCILIATION FOR DECEMBER 2008

RECOMMENDED: that the account/bank reconciliation for December 2008, as now presented by the Acting Responsible Finance Officer, be considered at the next meeting.

F66/08 PAYMENTS SCHEDULE – DECEMBER 2008

Councillor M V Ainsworth would not agree the minutes as he did not approve of the way the donations were made to the Salvation Army, Maltby Minors and Dinnington Band. It was explained to Councillor M V Ainsworth the money was to thank them for appearing at the Christmas Market and helping it be a huge success.

RECOMMENDED: that the Payments Schedule for December 2008 in the sum of £14252.60 as now presented by the Acting Responsible Finance Officer, will be represented.

F67/08 PAT TESTING

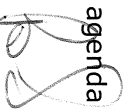
The Acting Financial Officer informed the committee that the annual testing of electrical appliances are due and all equipment used in the Edward Dunn Memorial Hall requires new certification. A decision needs to be made if we are going to pass on a charge to the User Groups for their equipment used on the premises.

RECOMMENDED: that the Assistant Clerk and Financial Office proceeds with the PAT testing after seeking three competitive quotes.

F68/08 GRANT APPLICATIONS

Acting Financial Officer declared a personal interest reference the grant for the Edward Dunn Dance and Social Group and Councillors M J Bradford and Mrs J Bradford with the Maltby Festival Grant.

RECOMMENDED: that under Section 137 of the Local Government Act 1972 grant of £100 be made to: a) Maltby Luncheon Club, b) Edward Dunn Memorial Hall Dance and Social Club, c) Maltby Over 60's, d) Maltby Explorer Scouts.
It was agreed that the application from the Maltby Festival Group be an agenda item for the next Town Council meeting to be held in February.



F69/08 FINANCIAL REGULATIONS

The Acting Financial Officer reported that the Financial Regulations would be an item on the March agenda.

RECOMMENDED: that the Financial regulation be an agenda item in March.

F70/08 STAFFING ISSUES

None

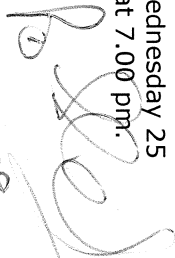
F71/08 EXCHANGE OF INFORMATION

None.

F72/08 DATE AND TIME OF NEXT MEETING

The next meeting of the Finance and General purposes will be held on Wednesday 25 February 2009 in the Edward Dunn Memorial Hall, Tickhill Road, Maltby at 7.00 pm.

The meeting closed at 8.15 pm


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26-2-09